

Bingham High School

2018 – 2019 Arena Scheduling Instructions

Be prepared for arena scheduling by completing your worksheet prior to the opening of arena online scheduling. The 2018-2019 Master Class Schedule, containing a list of available classes, can be viewed on the Bingham High School website at www.binghamminers.org or a printed copy can be obtained in the Counseling Center.

1. Review your graduation requirements on Skyward or check your transcript to determine what classes you will need to meet graduation requirements.
2. Review your scheduling worksheet and prepare more than one option in the event that some of the class choices are no longer open. For course descriptions, refer to the Bingham 2018-2019 Course Catalog either online at www.binghamminers.org or the hard copy found in your arena scheduling packet.
3. You **MUST** select courses to fill all **8 periods**. Failure to fill in all your classes will require your counselor to select courses for you. When a course is selected by a counselor it then becomes locked in and will require a \$5.00 fee, and the assistance of a counselor to make the change.
4. Audition courses will not appear in the arena online schedule for students to select. Students trying out for audition programs at Bingham High School will be notified **prior** to registration if they have been approved for those programs. These courses will be placed in the students' schedule by the registrar prior to the opening of online scheduling. The **exceptions** to this procedure are as follows:

Dance Company	Period 4	Student Government	Period 7
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If you are trying out for either of these options, please leave a **blank spot** in your schedule during the corresponding period and the course will be added later by the registrar if you are selected. If you do not get approved or selected, you will have an opportunity to fill the vacant spot with another class at a later date. See the Arena Scheduling Dates flyer for when Arena Scheduling will be open.

5. JATC programs will be available in arena scheduling for you to place in your schedule with the exception of the following classes: Veterinary Science, Dental Assistant, Emergency Medical Technician, Medical Assistant, CNA, Occupational Therapy, Pharmacy Technician, Physical Therapy, Digital Media, and Welding. If you applied for a program, you should have received a letter from JATC explaining how to go about adding the program to your schedule. For more information please visit: www.jatc-wj.org.
6. **For juniors & seniors:** if you are requesting to be a student aide, contact the teacher for whom you want to aide. The teacher will then fill out a student aide request form and return it to the counseling center.

*****Please note:** All **sophomores** and **juniors** are **REQUIRED** to take the following courses:

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| ● Language Arts | ● Math |
| ● Science | ● Social Studies |

It's a Great Day to be a Miner!